



2020 Local Government 101 Registration Form

Pewaukee—May 8	Madison—June 5
Eau Claire—May 15	Oconto Falls—June 26
Oshkosh—May 29	Waupaca—September 11

Thank you to our sponsors!
League Mutual Insurance
Stafford Rosenbaum LLP

Registration must be received at least 5 business days before the workshop date.

Local Government 101 Agenda

8:30 a.m.
Registration/coffee/light breakfast

9:00 a.m.
Welcome
 Jerry Deschane, Executive Director or
 Gail Sumi, Member Engagement
 Director, League of Wisconsin
 Municipalities

**Organization & Powers
 of Cities and Villages**
 Claire Silverman, Legal Counsel, or
 Maria Davis, Assistant Legal
 Counsel, League of Wisconsin
 Municipalities

**Recognizing and Avoiding
 Conflicts of Interest**
 Claire Silverman, Legal Counsel, or
 Maria Davis, Assistant Legal
 Counsel, League of Wisconsin
 Municipalities

10:45 a.m.
Break

11:00 a.m.
**Budgeting & Financial
 Oversight**
 Staff from Ehlers

12:15 p.m.
Lunch (included)

1:00 p.m.
**Procedures for Local
 Government Meetings**
 Daniel Foth, Local Government
 Specialist

2:30 p.m.
Break

2:45 p.m.
**Managing Public Works
 Activities**
 Ben Jordan, Transportation
 Information Center, Department of
 Engineering Professional
 Development, UW

4:00 p.m.
Adjourn

Choose a location/date:

- Pewaukee: Holiday Inn Pewaukee West, May 8
- Eau Claire: The Lismore Hotel, May 15
- Oshkosh: Best Western Premier Waterfront, May 29
- Madison: Hilton Garden Inn Madison West, June 5
- Oconto Falls: City Administration Building, June 26
- Waupaca: Par 4 Resort, September 11

Registrant's Name (please print)	Position
_____	_____
_____	_____
_____	_____

Contact Person (for questions regarding this registration) _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Municipality/Company _____

Phone _____ **Email** _____

Please check this box if you need accommodations regarding a disability or dietary restriction. We will contact you to make the necessary arrangements.

Registration Fee: \$100 (member) or \$125 (non-member) per person
 Registration deadline for each workshop is five business days prior to that event.
 Sorry, we cannot accept registrations by phone.

- I am paying by CHECK (*made payable to League of Wisconsin Municipalities*)
- I am paying by Credit Card Visa MasterCard

Card Number _____

Expiration Date _____ Security Code _____

Signature _____

THE FINE PRINT:
Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if cancellation notice is given five or more business days before the workshop date

HOTEL INFORMATION:
 Local Government 101 is designed to be a one-day workshop. However, a small block of rooms has been reserved for over-night reservations. Please call the hotel directly and reference the League of Wisconsin Municipalities to receive the block rate. (See the PDF of complete hotel information at www.lwm-info.org on the Local Government 101 page.)

<p>Online Registration: www.lwm-info.org</p> <p>FAX: 608-267-0645</p>	<p>League of Wisconsin Municipalities 131 West Wilson Street, Suite 505 Madison, WI 53703</p>
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